

Information for Authors

Categories of submission

1. Research Article: Original and previously unpublished research results; the main text should not exceed 12,000 words.
2. Review Article: Critical discussion of scholarship on specific topics; the main text should not exceed 6,000 words.
3. Book Review: Introduction to and critique of recently published books; the review article should be 1,000 to 1,500 words in English, or 1,500 to 3,000 words in Chinese.
4. Film Review: Introduction to and critique of recently produced or exhibited documentaries with significance for anthropology. In principle the review should be 1,000 to 1,500 words in English, or 1,500 to 3,000 Chinese characters.
5. Comment and Response: Discussion of work previously published in *TJA*, or in the anthropological field, as well as the author's or monograph editor's response. The main text should not exceed 2,500 words.

Manuscript submission Submit an English or traditional Chinese electronic file directly to *TJA* (Microsoft Word 6.0 or later versions; e-mail attachments are preferable). All submissions must be original works of scholarship. *TJA* will not consider papers that have already been published in whole or substantial part or are under publication consideration elsewhere. The author should inform *TJA* on submission if papers are translated (in whole or substantial part) from another language. *TJA* reserves the right to reject any manuscript under the above circumstances at any stage of production. Rejected manuscripts will not be returned to the author.

Author responsibilities The author has the sole responsibility for obtaining permission from publishers to use copyrighted materials, including figures, photographs, illustrations, charts, or lengthy quotations that exceed fair use.

Manuscript form Manuscript must be typed, including all references cited, notes, quotations, and headings. Use double-space for the entire manuscript, with minimum one-inch margins all around. Do not justify right-hand margins or break words at the end of lines. *Times New Roman* is the working font for journal articles. Twelve-point font is preferred for all materials; reserve italics for special marking. Keep special formatting to a minimum.

Cover page Since all submissions are subjected to double-blind peer review, authors should avoid disclosing their identities in manuscripts. Instead, attach a cover page with the author's name, professional affiliation, positions, postal and e-mail addresses, the type of essay being submitted, and any acknowledgements.

Abstract Each manuscript must begin with an abstract of no more than 200 words. The

abstract should end with a list of up to five keywords.

Citations All references are to be identified at the appropriate point in the body of the text by last name of the author, year of publication, and pagination where appropriate.

Evaluation Submissions will first be screened by the Editorial Board. Manuscript passing this initial review will be sent out for anonymous review. The Editorial Board is solely responsible for the final selection of manuscript and reserves the right to reject any submission.

Summary Once a manuscript is accepted for publication, the author of a manuscript written in English will be asked to provide a Chinese summary of no more than 1200 words. Any author unable to prepare a Chinese summary may instead provide an English summary of no more than 600 words to the Editorial Board, which will assume the responsibility of translating it into Chinese. The author of manuscript written in Chinese will be asked to provide an English summary of no more than 600 words.

Style & references cited *TJA* requests that all authors observe the style of the journal *American Anthropologist* (published by the American Anthropological Association). The references cited section must include full citation of every publication cited in the text. Please also see the *TJA* Submission & Style Guidelines for information about further modifications. *TJA* cannot accept manuscripts that do not follow these guidelines.

Manuscript correction The author will be given an opportunity to read and correct the final edited manuscript before typesetting. If, however, the author fails to return this manuscript by the date set by the managing editor, production may proceed without the author's approval.

Royalties *TJA* does not provide royalties. An author whose manuscript is accepted will receive five copies of the journal volume in which the article appears.

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