

# ***Taiwan Journal of Anthropology***

## **Submission & Style Guidelines**

2006 年第十七次編輯委員會會議討論修訂 (2006.05.08)

2008 年第三十一次編輯委員會會議修訂 (2008.9.3)

The *Taiwan Journal of Anthropology* (*TJA*) is an international academic journal devoted primarily to sociocultural anthropology, although we welcome submissions on sociocultural issues from other disciplines. The goal of *TJA* is to provide a professional forum integrating anthropology in the Chinese-speaking world with anthropological communities elsewhere. *TJA* publishes Chinese and English articles. The guidelines below are for author of English manuscript. For information about manuscript written in Chinese, see the Publication Style Guide 【出版品撰稿體例】 of the Institute of Ethnology, Academia Sinica. *TJA* is published twice yearly (June and December), but essays can be submitted at any time. The following categories of submission are welcomed:

1. Research Article: Original and previously unpublished research results; the main text should not exceed 12,000 words.
2. Review Article: Critical discussion of scholarship on specific topics; the main text should not exceed 6,000 words.
3. Book Review: Introduction to and critique of recently published books; the main text should be from 1,000 to 1,500 words.
4. Comment and Response: Discussion of work previously published in *TJA*, as well as the author's response. The main text should not exceed 1,500 words.

### **SUBMISSION PROCEDURES**

**Manuscript submission** Submit an electronic file directly to *TJA* (Microsoft Word 6.0 or later versions; e-mail attachments are preferable). All submissions must be original works of scholarship. *TJA* will not consider papers that have already been published in whole or substantial part or are under consideration elsewhere. The author should inform *TJA* on submission if papers are translated (in whole or substantial part) from another language. *TJA* reserves the right to reject any manuscript under the above circumstances at any stage of production. Rejected manuscripts will not be returned to the author.

**Author Responsibilities** The author has sole responsibility for obtaining permission from publishers to use copyrighted materials, including figures, photographs, illustrations, charts, or lengthy quotations that exceed fair use.

**Manuscript form** Manuscript must be typed, including all references cited, notes, quotations, and headings. Double-spacing is required for the entire manuscript, with minimum one-inch margins all around. Do not justify right-hand margins or break words at the end of lines. *Times New Roman* is the working font for journal articles. Twelve-point font is preferred for all materials; reserve italics for special marking. Keep special formatting to a minimum.

**Cover page** Since all submissions are subjected to a process of double-blind peer review, authors should avoid disclosing their identities in their manuscript. Instead, attach a cover page with the author's name, professional affiliation, positions, postal and e-mail addresses, the type of essay being submitted, and any acknowledgements.

**Abstract** Each manuscript must begin with an abstract of no more than 200 words. The abstract should end with a list of up to five keywords.

**Text** All references are to be identified at the appropriate point in the body of the text by last name of the author, year of publication, and pagination where appropriate.

**Evaluation** Submissions will first be screened by the Editorial Board. Manuscript passing this initial review will be sent out for anonymous review. The Editorial Board is solely responsible for the final selection of manuscript and reserves the right to reject any submission.

**Summary** Once a manuscript has been accepted for publication, the author of a manuscript written in English will be asked to provide a summary of no more than 1200 words in Chinese. Any author unable to prepare a Chinese summary may instead provide an English summary of

no more than 600 words to the Editorial Board, which will assume the responsibility of translating it into Chinese. The author of manuscript written in Chinese will be asked to provide a summary of no more than 600 words in English.

**Style** *TJA* requests that all authors observe the style of the journal *American Anthropologist* (published by the American Anthropological Association), with the following modifications. *TJA* cannot accept manuscripts that do not follow these guidelines.

1. We prefer that Chinese characters (traditional, full form only) and Japanese Kanji be typed into the electronic version of the paper; if this is not feasible, they must be legibly handwritten, so they are easy to key in.
2. For accepted papers, an asterisk (\*) will be inserted at the end of the article title, referring to a footnote for acknowledgements, credits, or grant numbers. All footnotes (not endnotes) should be numbered consecutively with Arabic numerals, beginning with "1."
3. Generally, *TJA* does not use section numbers when a brief heading or subheading is given to each major section of the article. If section levels are necessary, please observe the following order:  
I. A. 1. a. (1) (a)
4. **Citations** in the text give the author's surname and year of publication. Include page numbers if necessary. Avoid using titles in citations. Please see the following examples.  
In running text:  
Hoskins (1999: Chapter 3); Schneider (1988a, 1988b, 1989)  
As a parenthetical note:  
(Geertz 1986; Sahlins 1984:21–24); (Leach and Goody 1980:299)
5. **Figures, tables, photographs, or illustrations** should be numbered consecutively, and include a title or caption. Except where graphics are submitted as files on diskette, please prepare a separate high quality b/w or color print (gloss finish) in camera-ready form for photographs and illustrations, or a clean copy in a finished form for figures and tables. Please contact *TJA* to discuss preferred file formats.
6. **Appendices** should be distinguished from numbered tables and figures in the text by lettering. A descriptive title should be included (e.g., "Appendix A. Facets of Chinese Face Concepts").
7. For **romanization**, use Hanyu Pinyin or Wade-Giles for Chinese; Hepburn for Japanese.
8. For local language or dialect glosses, please provide italicized romanization and characters following the first usage of a term; for example: ritual master (*fashi* 法師). When a local language term is used throughout an article, it should appear in italics throughout, and its first appearance should be followed by an English gloss in parentheses; for example: *tang-ki* (spirit medium).
9. Do not italicize **proper names**. Only foreign/local language terms (or dialect glosses) are italicized.

**References cited** The references section includes full citation of every publication cited in the text.

1. For **bibliographic entries** of texts in Chinese or Japanese, please provide the romanization, characters, and English; for example:  
Zhao Liru 趙莉如  
1996 Xinlixue zai Zhongguo de fazhan ji qi xianzhuang, xia 心理學在中國的發展及其現狀, 下 [The history and current development of psychology in China, part 2]. Xinlixue dongtai 心理學動態 (Journal of Developments in Psychology) 4(4):1–6.  
Tai Yen-hui 戴炎輝  
1979 Ch'ing-tai T'ai-wan zhi hsiang-zhi 清代臺灣之鄉治 [Civil administration in rural Taiwan during the Ch'ing dynasty]. Taipei: Lien-ching chuban shiye gongsi 臺北: 聯經出版事業公司.
2. **References** are to be presented in a separate section headed "REFERENCES." List all references cited in the text alphabetically by author's surnames. Publication information for each should be correct and complete. Following are example references:

- Bloch, Maurice  
1993 Zafimaniry Birth and Kinship Theory. *Social Anthropology* 1(1B):119–132.
- Broughton, Philip Delves  
2001 Historian Who Lied Resigns: Said He Fought in Vietnam. *National Post* (Canada), June 21: A2.
- Brown, C. C., trans.  
1970[1918] *Sejarah Melayu* (The Malay Annals). London: Oxford University Press.
- Campbell, Angus, Phillip E. Converse, Warren Miller, and Donald E. Stokes  
1960 *The American Voter*. New York: Wiley.
- Durkheim, Émile  
1985[1912] *Les Formes Élémentaires de la Vie Religieuse*. Paris: PUF.
- Fung, Heidi  
n.d. Imagining Each Other: The Virtue of Knowing Shame in Chinese Moral Socialization. In *The Chicago Companion to the Child*. R. A. Shweder, ed. Chicago: The University of Chicago Press, forthcoming.
- Harbison, Frederick, and Charles A. Myers, eds.  
1964 *Education, Manpower, and Economic Growth: Strategies of Human Resource Development*. New York: McGraw-Hill.
- Rosaldo, Renato  
2000[1989] Grief and a Headhunter's Rage. In *Anthropological Theory*, 2nd edition. R. Jon McGee and Richard L. Warms, eds. Pp. 521–535. Mountain View, CA: Mayfield Publishing.
- Roy, Oliver  
2001 Neo-Fundamentalism. *Social Science Research: After September 11*. Electronic document, <http://www.ssr.org/roy.html>. Accessed December 2.
- Shaver, Sheila  
1990 Gender, Social Policy Regimes and the Welfare State. Paper presented at the American Sociological Association annual meetings, Washington, DC, August 15–17.
- Shepherd, John R.  
1979 Chineseness and the Politics of Cultural Prestige. Unpublished manuscript.
- Silvio, Teri J.  
2005 First as Farce, Then as Tragedy: Popular Allegory and National Analogy in Contemporary Taiwanese Opera. Paper presented at Rethinking Modern Chinese History: An International Conference to Celebrate the 50th Anniversary of the Institute of Modern History, Institute of Modern History, Academia Sinica, Taipei, June 29–July 1.
- Ting Jen-chieh  
In press Renjian Buddhism and Its Successors: Toward a Sociological Analysis of Buddhist Awakening in Contemporary Taiwan. In *From Lay Buddhism to Engaged Buddhism*. Mutsu Hsu and Jinhua Chen, eds. Hualien, Taiwan: Tzu-Chi University Publisher.
- U.S. Government  
2002 Electronic document, <http://www.whitehouse.gov/news/releases/2001/11/20011117>. Accessed January 10.

**Manuscript correction** The author will be given an opportunity to read and correct the final edited manuscript before typesetting. If, however, the author fails to return this manuscript by the date set by the managing editor, production may proceed without the author's approval.

**Proof** Proofs will be sent to the author *if* there is sufficient time to do so. At this point the author may only correct typographical errors; copyediting and major alterations to the text will not be accepted.

**Royalty** TJA does not provide royalties. An author whose manuscript is accepted will

receive five copies of the journal volume in which the article appears, and thirty off-prints.

**Manuscript acceptance policy** *TJA* is available in both print and electronic forms. For any submission accepted by *TJA*, the author will agree to grant the *Taiwan Journal of Anthropology* the right to sublicense his/her/their Article to the READncl-Remote Electronic Access/Delivery of the National Central Library (“READncl System”) or to any other database provider who then may reproduce, transmit publicly by Internet, or allow printing and browsing by authorized users, with the exception of any illustrations, diagrams, or other material not originally created by the author, for which separate permission must be obtained from other sources. The format of submissions may be changed to meet the requirements of the READncl System or other database.

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